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To,

The Managing Director  
**The Nagaland State Co-operative Bank Ltd**  
 Head Office: Dimapur Nagaland.

(Through the Branch Manager, NSCB Ltd, \_\_\_\_\_ Branch)

**Sub: Purchase of 'B' Class Share(s).**

Sir,

We beg to inform you that our cooperative Society has decided to affiliate it as a member of the NSCB Ltd by purchasing/subscribing required Share(s) along with admission fee (non-refundable).

In this connection we are depositing Rs \_\_\_\_\_ /- for \_\_\_\_\_ Share(s) @ Rs 1000/- -per Share and admission fee of Rs 1000/- and request you to do the needful and issue Share Certificate at an early.

We also understand and agree that the Bank is at liberty to accept or reject the application and purchase of Share(s) shall not be a binding on Bank to extend loan and advances to Share holder.

All necessary particulars such as copies of Registration Certificate, Bye-laws, and resolution of the managing committee to purchase Share(s) from the bank are enclosed herewith.

Yours faithfully

Chairman

Note: Fill up within the Box neat and clean, (over writing be avoided)

Name of the Society _____			
Village _____		P.O. _____ District _____ Pin _____	
Regn.No.NL/ _____		Dated _____ No of Members _____ Saving A/c no _____	
Name of the Branch _____		Area of operation _____	
Paste Photo of Secretary do not staple	Signature	Paste Photo of Chairperson do not staple	Signature
Name [.....]		Name [.....]	
Phone _____	Secretary Seal	Phone _____	Chairman Seal
Date _____			
Certified that the above information, given are true and correct to the best of my knowledge.			
Date _____	SRCS/ARCS/DRCS/Jt.RCS/AddIRCS With seal		

□ For Branch Use:

Forwarded to Managing Director, Nagaland State Cooperative Bank Ltd. H.O. Dimapur, Nagaland for further necessary action.

Enclosed Advice No. \_\_\_\_\_ Date \_\_\_\_\_ Rs \_\_\_\_\_ .



Chief/Branch /Asst Manager,  
The Nagaland State Cooperative Bank Ltd.  
Branch\_\_\_\_\_.

□ For H.O. use only:

- Kept in Share(s) Suspense A/C to put up before next BOD(M) for approval.
- Document incomplete, returned to Branch for necessary correction/rectification
- Kept pending for(reason)\_\_\_\_\_.



Manager (Inv & SC)  
The Nagaland State Cooperative Bank Ltd  
Head Office, Dimapur

□ **RULES FOR ADMITTANCE:**

1. Share application should be dully filled in with Seal and Signatures of the Chairman and Secretary jointly.
2. Resolution to purchase share(s) by the society should be countersigned by District SRCS/ARCS/DRCS/Jt.RCS.
3. A photocopy of Registration Certificate and Bye-Laws of the society should be attested by the respective District SRCS/ARCS/DRCS/Jt. RCS.
4. The Share amount not less than prescribed rate of Rs.1000/-per share for 5 share(s) (Rs. 5000/- and above) along with the admission fee of Rs.1000/-(non-refundable) which should be sent by way of Mail Transfer (M.T. Advice) to H.O.
5. One each passport size photograph of size 2.5” X 3” Chairman and Secretary to be enclosed.
6. The Co-op. Society should have Saving Bank A/c at the nearest Branch of the Bank and photocopy of the first page PASS BOOK, duly attested by Branch Manager be enclosed.